



**Fourth meeting of the
Presiding Officers of the
Regional Conference on
Population and Development in
Latin America and the Caribbean**

Santiago, 9-10 October 2019

**FOURTH MEETING OF THE PRESIDING OFFICERS OF
THE REGIONAL CONFERENCE ON POPULATION AND
DEVELOPMENT IN LATIN AMERICA AND THE CARIBBEAN**

SANTIAGO, 9 AND 10 OCTOBER 2019

GENERAL INFORMATION



UNITED NATIONS



INTRODUCTION

The fourth meeting of the Presiding Officers of the Regional Conference on Population and Development in Latin America and the Caribbean will be held in Santiago on 9 and 10 October 2019.

This document is intended to provide delegates with useful information to facilitate their work at the meeting.

The meeting coordinators will be available to answer any questions concerning logistical or organizational matters that you may have, before or during the event.

1. General information on Chile

Geographical location

Chile is located in the extreme south-west of South America. The capital city is Santiago and the country has a total population of approximately 18 million. Chile lies between the Pacific Ocean and the Andes Mountains and its long, thin territory is divided into 16 administrative regions.

The capital city

Santiago is the capital of Chile, and its broader metropolitan region is home to 7 million people. It has a Mediterranean climate and well-defined seasons, with rainy winters with temperatures as low as 0°C (from May to September) and dry summers, when daytime temperatures hover around 30°C (from November to March). Nights are cool and relative humidity is low.

It is suggested that visitors drink bottled mineral water, since tap water, although safe to drink, may not agree with those not accustomed to it.

As in all big cities, for safety reasons it is advisable to avoid wearing expensive jewellery and to be careful with handbags and briefcases.

Useful information

LOCAL CURRENCY	The national currency is the Chilean peso (\$). The exchange rate is approximately 699 pesos to the dollar (August 2019).
LOCAL TIME	UTC/GMT -3 (at the date of the meeting)
ELECTRICITY	220 volts, 50 Hertz (AC).
AIRPORT TAX	Airport tax is included in ticket prices.
TIPPING	Tipping is usual practice in Chile, as in many other parts of the world. It is customary to leave a tip of about 10% of the bill in restaurants.

2. Meeting venue

The fourth meeting of the Presiding Officers of the Regional Conference on Population and Development in Latin America and the Caribbean will be held in the Celso Furtado conference room at the headquarters of the Economic Commission for Latin America and the Caribbean (ECLAC), located at Av. Dag Hammarskjöld 3477, Vitacura, Santiago. There is an alternative entrance at Av. Alonso de Córdova 3170.

3. Meeting coordination

The meeting is being organized by ECLAC.

Questions on substantive matters related to the meeting may be addressed to Paulo Saad, Officer in Charge of the Latin American and Caribbean Demographic Centre (CELADE)-Population Division of ECLAC (paulo.saad@un.org; tel: (+56) 2 2210 2055).

Questions on the operating aspects of the meeting may be addressed to María Ester Novoa (mariaester.novoa@un.org; tel: (+56) 2 2210 2726).

4. Hotel reservations

The ECLAC Conference Services Unit has reserved a limited number of rooms with special rates for ECLAC at the following hotels:

- **Hotel Pullman Santiago Vitacura, formerly Hotel Atton (****), Av. Vitacura 3201, Vitacura; tel: (+56) 2 2422 7902**

Single room: US\$ 120 (includes breakfast and Internet)
Contact: Carolina Hermosilla, Reservations Department
Email: chermosilla@atton.com

- **Hotel NH Collection Casacostanera (****), Av. Nueva Costanera 3900, Vitacura; tel: (+56) 2 2433 9000**

Single room: US\$ 140 (includes breakfast and Internet)
Contact: Fabiola Rivera Lagos, Reservations Department
Email: fa.rivera@nh-hotels.com

These rates do not include value added tax (VAT) of 19%. Guests who pay in dollars using cash, traveller's cheques or an international credit card are exempt from payment of VAT.

Requests for reservations should be addressed directly to the hotel by the deadline given on the attached hotel reservation form. After this date, the hotels reserve the right to change the rate and cannot guarantee that rooms will be available.

To maintain the special ECLAC rate, hotel reservations must be requested personally, not through agencies or other means. Delegates are responsible for their own reservations. You are advised to check that the hotel has processed your reservation and to request a reservation number or confirmation code.

The hotel requires your flight number and date of arrival in and departure from Chile, as well as credit card details, in order to secure the reservation. Please complete the attached reservation form, with all the required details, in full.

5. Visa and entry requirements for Chile

Participants must be in possession of a passport valid for at least six months beyond the date of entry into Chile.

Delegates from countries whose citizens require a visa to enter Chile should apply for one in advance at their nearest Chilean embassy or consulate.

To find out whether you require a visa, go to the website of the Ministry of Foreign Affairs of Chile (<http://chileabroad.gov.cl/consulados/>) and click on the name of your country.

6. Transport from the airport to Santiago

The companies Transvip and Transfer Delfos, which have desks inside the airport, operate minivan services to different areas of the city. Each van can transport 10 to 12 passengers, at an approximate cost of US\$ 15 per person. Visitors preferring to take a taxi are advised to use the firms Taxi Oficial or Transvip, which are also located at the airport; fares to the city vary between US\$ 35 and US\$ 40 depending on the destination.

Santiago's public transport system includes buses, taxis and five subway lines. Taxi fares are metered and, in general, drivers do not expect tips.

7. Registration

An online registration system will be available on the ECLAC website (<http://crpd.cepal.org>) from **28 August**. Online registration does not exempt delegations from the requirement to provide official notification of the name of the head of delegation and all accompanying members.

Delegates may pick up their credentials in the lobby of the Celso Furtado conference room from 8.30 a.m. onwards on Wednesday, 9 October. Participants will be issued with identification badges, which, for security purposes, must be kept visible and shown to enter all meetings.

For further information on accreditation, please contact Paula Warnken (paula.warnken@un.org; tel: (+56) 2 2210 2651) or María Ester Novoa (mariaester.novoa@un.org; tel.: (+56) 2 2210 2726).

8. Opening session

The opening session will start at 9 a.m. on Wednesday, 9 October.

9. Internet

Delegates will have access to a wireless Internet connection (Wi-Fi) in the conference rooms and in open areas.

10. Languages

The official language of the meeting will be Spanish. Simultaneous interpretation into English will be provided.

11. Facilities and services at ECLAC

Travel agency	Flight reservations and confirmations are handled by Carlson Wagonlit Travel, located in the basement of the ECLAC building (office 1S7).
Bank	There is a branch of Banco de Chile in the basement of the ECLAC building. It is open to the public from 9 a.m. to 2 p.m. Foreign currency may be exchanged from 10 a.m. to 12.30 p.m.
Meals	ECLAC has a cafeteria and a canteen, which are open from 9 a.m. to 5 p.m. Participants must pay directly for these services.
Medical service	The ECLAC Medical Service (office number Z-210, ext. 2333), located on the main floor of the building, is available to participants requiring medical assistance. It is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.
Shop	The “One World” shop, located in the central foyer on the ground floor, next to the spiral staircase, offers a wide range of attractive gifts, United Nations souvenirs and other items.

12. Places of interest in Santiago

- Pueblito Los Dominicos** A handicraft village located close to the foot of the Andes in the east of the city. It offers a diverse array of traditional and contemporary crafts, including furniture, textiles and paintings.
- Museo Nacional de Bellas Artes** The national fine arts museum is a major centre for the visual arts in Chile. It is situated in Santiago's Parque Forestal.
- Museo de Arte Precolombino** This museum is at the cutting edge in terms of preserving, displaying and studying the continent's pre-Columbian artistic legacy. It has an extensive collection of art from ancient cultures such as the Incas and the Diaguitas. It is located in downtown Santiago.
- Municipal Theatre of Santiago** Built in 1857, Santiago's municipal theatre is a national monument of renowned architectural beauty. It is one of the foremost cultural centres in Chile and hosts opera, ballet and musical performances.
- Palacio de La Moneda** The presidential palace is located in central Santiago and is known for being the only building of a pure Italian neo-classical style in the Americas. Its cultural centre hosts visual and audiovisual exhibitions from Chile and further afield.
- Plaza de Armas** Located in the centre of Santiago, this square has been the heart of the city since colonial times. The cathedral in the square is a national monument and has an interesting museum, whose main attraction is its library containing manuscripts by important Chilean historical figures. Other historical buildings in the Plaza de Armas are the city hall and the central post office.
- Barrio Bellavista** This vibrant, quintessentially urban neighbourhood combines a highly varied commercial clothing and craft sector with numerous restaurants offering many types of international cuisine. Bellavista nestles between the northern bank of the Mapocho River and the foot of San Cristóbal Hill. Its distinctive architecture gives it the aspect of an open-air museum, where visitors may discover art galleries, theatres, lapis lazuli jewellery shops, restaurants and parks, well as the city zoo, among other fascinating attractions.



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NACIONES UNIDAS

CEPAL

HOTEL RESERVATION REQUEST

FOURTH MEETING OF THE PRESIDING OFFICERS OF THE REGIONAL CONFERENCE ON POPULATION AND DEVELOPMENT IN LATIN AMERICA AND THE CARIBBEAN

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Nombre/Name:		Apellido/Last Name:	
Dirección/Address:			
Ciudad/City:		País/Country:	
Teléfono/Phone:	Fax:	Correo electrónico/Email:	

SELECT HOTEL

<u>Hotel Pullman Santiago Vitacura, formerly Atton (****)</u> Av. Vitacura 3201, Vitacura Tel: (+56) 2 2422 7902 Single room: US\$ 120 <i>(includes breakfast and Internet)</i> Contact: Carolina Hermosilla, Reservations Department chermosilla@atton.com reservas-grupochile@atton.com Group code: 5092306 Block expiry date: 24 September <input type="checkbox"/>	<u>Hotel NH Collection Casacostanera (****)</u> Av. Nueva Costanera 3900, Vitacura. Tel: (+56) 2 2433 9000 Single room: US\$ 140 <i>(includes breakfast and Internet)</i> Contact: Fabiola Rivera Lagos, Reservations Department fa.rivera@nh-hotels.com Group code: 1868729 Block expiry date: 24 September <input type="checkbox"/>
Fecha de llegada al país/ Date of arrival:	Núm. de vuelo/ Flight No:
Fecha de salida del país/ Date of departure:	Núm. de vuelo/ Flight No:

Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar mi reserva de hotel /
I authorize the use of the following credit card to secure my hotel reservation:

American Express <input type="checkbox"/>	Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>	Otra/Other <input type="checkbox"/>
Núm. de tarjeta de crédito/Credit card No.:			
Fecha de vencimiento/ Expiration date:			

Please fill in the form and send it by email to the hotel you have chosen. Guests who pay in dollars using cash, traveller's cheques or an international credit card are exempt from payment of VAT.