



Third session of the Regional Conference on Population and Development in Latin America and the Caribbean

Lima, 7-9 August 2018

THIRD SESSION OF THE REGIONAL CONFERENCE ON POPULATION AND DEVELOPMENT IN LATIN AMERICA AND THE CARIBBEAN

Lima, 7–9 August 2018

GENERAL INFORMATION



PERÚ

Ministerio
de la Mujer y
Poblaciones Vulnerables

INTRODUCTION

The third session of the Regional Conference on Population and Development in Latin America and the Caribbean will be held in Lima, from 7 to 9 August 2018.

This document is intended to provide delegates with useful information to facilitate their work at the meetings.

The meeting coordinators will be available to answer any questions concerning logistical or organizational matters that you may wish to ask before or during the event.

1. General information on Peru

Geographical location

The Republic of Peru is located at the western tip of South America. With a surface area of 1,285,215.6 km² and an estimated 32 million inhabitants, Peru is the twentieth largest country in the world in terms of territory. Peru shares borders with five other South American countries.

Climate

Situated on the Peruvian coast at an average altitude of 154 metres above sea level, Lima has a dry climate; with the exception of light morning drizzle during the months of April to December, it experiences practically no precipitation. The city's typically high humidity affects the real feel temperature in each season. Average temperatures in Lima during winter (June to September) range between 12 °C and 19 °C.

Useful information

Local currency	The local currency is the sol (S/), which has a floating exchange rate. The current exchange rate may be consulted online at http://www.sbs.gob.pe/estadisticas/tipo-de-cambio . There are no restrictions on currency exchange in Peru. Money may be exchanged in hotels, banks and authorized bureaux de change. Normal banking hours are 9 a.m.–6 p.m. on Monday to Friday, and 9 a.m. –1 p.m. on Saturdays.
Local time	UTC or GMT -5.
Electricity	220 volts (60 cycles), but most hotels have 110-volt (60 cycle) connections or transformers.
Airport tax	Airport tax for both domestic and international flights is included in the ticket price.
Tipping	A percentage service charge is added to hotel bills. Tipping is optional in restaurants, but 10% of the total bill is a normal amount. It is not usual to tip taxi drivers.
Taxis	Many taxis are not attached to firms or agencies and in general do not use meters; visitors are therefore advised to use the services of hotel- and airport-authorized agencies.

2. Meeting venue

The third session of the Regional Conference on Population and Development in Latin America and the Caribbean will be held at the Lima Convention Centre.

LIMA CONVENTION CENTRE

Address: Av. Arqueología 160
San Borja, Lima

3. Coordination of the meeting

The meeting is being organized by the Economic Commission for Latin America and the Caribbean (ECLAC) and the Government of Peru, through the Ministry for Women and Vulnerable Populations (MIMP).

Questions on substantive and operational matters related to the meetings may be addressed to the following ECLAC officers:

Paulo Saad (+56) 2 2210 2055 paulo.saad@un.org	Chief Latin American and Caribbean Demographic Centre (CELADE)-Population Division of ECLAC
Luis Fidel Yáñez (+56) 2 2210 2275 luis.yanez@un.org	Officer-in-Charge Office of the Secretary of the Commission
Guillermo Acuña (+56) 2 2210 2488 guillermo.acuna@un.org	Legal Counsel and Chief of Protocol Office of the Executive Secretary
María Eugenia Johnson (+56) 2 2210 2667 mariaeugenia.johnson@un.org	Supervisor Conference Services Unit (for logistical queries)
Paula Warnken (+56) 2 2210 2651 paula.warnken@un.org	Protocol Assistant Office of the Secretary of the Commission
María Ester Novoa (+56) 2 2210 2726 mariaester.novoa@un.org	Administrative Assistant Latin American and Caribbean Demographic Centre (CELADE)-Population Division of ECLAC (for operational queries)

4. Hotel reservations

The ECLAC Conference Services Unit has reserved a limited number of rooms, at special rates, at the following hotels:

- **The Westin Lima Hotel & Convention Center (5*)**
Las Begonias 450, San Isidro
Tel: (+51) 1 201 5000
www.westin.com/Lima

Deluxe single room: US\$ 182*

* Rates do not include 18% general sales tax (IGV) or 10% service charge. Foreign visitors are exempt from IGV. Buffet breakfast and wireless Internet are included.

- **Hotel Atton (4*)**

Av. Jorge Basadre 595, San Isidro

Tel: (+51) 1 208 1225

<http://sanisidro.atton.com/>

Standard single room: US\$ 145 *

* Rate includes 8% services charge, buffet breakfast and wireless Internet in the hotel room and public areas. Foreign visitors are exempt from the 18% general sales tax (IGV).

- **Hotel Novotel (4*)**

Av. Víctor Andrés Belaunde 198, San Isidro

Tel: (+51) 1 315 9999

www.novotel.com

Standard single room: US\$ 125 *

* Rates do not include 18% general sales tax (IGV) or 10% service charge. Foreign visitors are exempt from IGV. Buffet breakfast and wireless Internet are included.

- **BTH Hotel (4*)**

Av. Guardia Civil 727, San Borja

Tel: (+51) 1 319 5367

www.bth.pe

City single room: US\$ 119 *

Cosmopolitan single room: US\$ 139 *

* Rates do not include 18% general sales tax (IGV) or 10% service charge. Foreign visitors are exempt from IGV. Buffet breakfast and wireless Internet are included.

- **LYZ Business Hotel (4*)**

Av. Guardia Civil 609, San Borja

Tel: (+51) 1 500 3773

www.lyzhotel.com

Executive single room: US\$ 89 *

Executive double room: US\$ 99 *

* Rates do not include 18% general sales tax (IGV) or 10% service charge. Foreign visitors are exempt from IGV. Buffet breakfast and wireless Internet are included.

Reservations should be made directly with the selected hotel by **7 July 2018**. After this date, the hotel cannot guarantee the special rate or the availability of rooms. Please use the enclosed hotel reservation form.

Delegates are responsible for making their own reservations and are advised to make sure that their reservation has been processed by the hotel and to request a confirmation number or code.

A credit card number is required in order to make a reservation. Hotels in Peru apply a no-show policy: cardholders may cancel reservations up to 24 hours before they are due to check in, failing which they will be charged for the first night. All delegates must settle their own hotel bills at the end of their stay.

5. Entry and exit requirements

Citizens of most member countries of ECLAC do not require a visa to enter Peru.

Participants are advised to consult the following website to check whether they need to obtain a visa:

http://www.rree.gob.pe/Documents/REQUERIMIENTOS_DE_VISAS_PARA_CIUDADANOS_EXTRANJERO.pdf

For all other visa queries, please contact Paula Warnken (paula.warnken@un.org).

Visas for journalists

All foreign journalists require a visa to enter Peru. This visa is issued free of charge. Please contact the nearest Peruvian embassy or consulate.

<http://www.rree.gob.pe/SitePages/directorio.aspx>

Media representatives should submit their visa applications to the Peruvian embassy or consulate, together with the form below regarding the temporary admission of professional equipment free of tax:

<http://www.rree.gob.pe/noticias/Documents/Form C. Internamiento.docx>

6. Transport

Participants will be responsible for their own transport arrangements between the airport and their hotel. Taxis are available at Jorge Chávez International Airport. Visitors are recommended to use authorized taxi services. **A taxi ride from the airport to the city should cost around US\$ 25.**

Shuttle transport will be provided to and from the selected hotels and the meeting venue. There will be two buses available at scheduled times.

Participants whose transportation is to be provided by their countries' diplomatic missions should contact them directly to make the necessary arrangements.

7. Registration

From **18 June to 31 July**, an online registration system will be available on the ECLAC website (<https://crpd.cepal.org>).

Participant registration will take place in the lobby of the Lima Convention Centre, between 3 p.m. and 7 p.m. on Monday, 6 August, and from 8 a.m. onward on Tuesday, 7 August. Participants will receive an ID badge that, for security reasons, will be required for admission to all the meeting's sessions.

For further information on participant accreditation, please contact Paula Warnken by email (paula.warnken@un.org) or telephone ((+56) 2 2210 2651).

Online registration **does not exempt** delegations of member countries of ECLAC from the requirement to provide official notification of the name of the head of delegation and all accompanying members.

8. Opening session

The opening session will be held at 9.30 a.m. on Tuesday, 7 August.

9. Internet

The offices and conference rooms set aside for the meetings will have wireless Internet access (Wi-Fi).

10. Language

The official language of the meeting will be Spanish. Simultaneous interpretation into English will be provided.

11. Medical services

The Government of Peru will provide first aid services at the meeting venue in case emergency medical assistance is required.

12. International press centre

In order to facilitate press coverage at the third session of the Regional Conference on Population and Development in Latin America and the Caribbean, an international press centre will be set up near the conference room. Journalists wishing to cover the meeting must first register online at <http://crpd.cepal.org> and obtain accreditation from the press centre, which will be open on a daily basis from 9 a.m.

The press centre will have an information and documentation office, as well as work spaces for accredited journalists and media representatives.

Questions relating to media coverage of the meeting should be addressed to Guido Camú, Chief of the ECLAC Public Information Unit (guido.camu@un.org, (+56) 2 2210 2440).

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DEVELOPMENT IN LATIN AMERICA AND THE CARIBBEAN**

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HOTEL RESERVATION REQUEST FORM

First name:		Surname:	
Head of delegation:	Delegate:	Observer:	Special guest:
Official title:			
Organization or institution:			
Address:			
City:		Country:	
Tel:	Fax:	Email:	

I request a reservation at:

<p>THE WESTIN LIMA HOTEL & CONVENTION CENTER (5*) <input type="checkbox"/></p> <p>Las Begonias 450, San Isidro Tel: (+51) 1 201 5000</p> <p>Deluxe single <input type="checkbox"/> US\$ 182 (includes buffet breakfast and Internet)</p> <p>Deluxe double <input type="checkbox"/> US\$ 199 (includes buffet breakfast and Internet)</p> <p>Email: reservaswestin@libertador.com.pe Attn: Natalie Aguinaga</p>	<p>HOTEL ATTON (4*) <input type="checkbox"/></p> <p>Av. Jorge Basadre 595, San Isidro Tel: (+51) 1 208 1225</p> <p>Standard single/double <input type="checkbox"/> US\$ 145 (includes buffet breakfast and Internet)</p> <p>Email: nmurdoch@atton.pe Attn: Natalia Murdoch</p>	
<p>HOTEL NOVOTEL (4*) <input type="checkbox"/></p> <p>Av. Víctor Andrés Belaúnde 198, San Isidro Tel: (+51) 1 315 9999</p> <p>Standard single <input type="checkbox"/> US\$ 125 (includes buffet breakfast and Internet)</p> <p>Email: carola.hurtado@accor.com Attn: Carola Hurtado</p>	<p>BTH HOTEL (4*) <input type="checkbox"/></p> <p>Av. Guardia Civil 727, San Borja Tel: (+51) 1 319 5367</p> <p>City single room: US\$ 119 <input type="checkbox"/></p> <p>Cosmopolitan single room: US\$ 139 <input type="checkbox"/></p> <p>(includes buffet breakfast and Internet)</p> <p>Email: jamorin@bth.pe Attn: Jamile Amorin</p>	
<p>LYZ BUSINESS HOTEL (4*) <input type="checkbox"/></p> <p>Av. Guardia Civil 609, San Borja Tel: (+51) 1 500 3773</p> <p>Executive single room: US\$ 89 <input type="checkbox"/></p> <p>Executive double room: US\$ 99 <input type="checkbox"/></p> <p>(includes buffet breakfast and Internet)</p> <p>Email: reservas@lyzhotel.com/ventas2@lyzhotel.com Attn: Brenda Rivera</p> <p>Code: CEPAL 2018</p>	<p>Rates do not include 18% general sales tax (IGV) or 10% service charge. Foreign visitors are exempt from the 18% general sales tax.</p>	
Date of arrival in Peru:	Flight No:	Approx time:
Date of departure from Peru:	Flight No:	Approx time:

I authorize use of the following credit card to guarantee my hotel reservation:

American Express <input type="checkbox"/>	Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>	Other <input type="checkbox"/>
Credit card No. / Security code:		Exp. date:	

Reservations should be sent directly to the hotel **no later than 7 July**. Delegates are responsible for making their own reservations and are advised to make sure that their reservation has been processed by the hotel and to request a confirmation number or code.